



# **Town of Alta Fee Schedule**

Town of Alta Fee Schedule  
Arranged Categorically

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## Town Clerk

| Fee Information                                                                                                                                                                                                                                                               | Current Fee              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Returned Payment Fee – Town wide                                                                                                                                                                                                                                              | \$25 per occurrence      |
| <b>GRAMA Request Fees</b>                                                                                                                                                                                                                                                     |                          |
| Audio CD's                                                                                                                                                                                                                                                                    | \$15.00 per CD           |
| Black and White Copies per page<br>(8.5"x11," 8.5"x14," 11"x14," or 11"x17")                                                                                                                                                                                                  | \$0.25 per page          |
| Color Copies per page (8.5"x11")                                                                                                                                                                                                                                              | \$0.35 per page          |
| Black and White Copies (oversize documents)<br><i>Note: Town does not have equipment to easily reproduce oversize black and white documents larger than 11"x17." Documents will be produced out of office. Actual cost will include staff time and mileage as applicable.</i> | Actual cost to Town      |
| Color Copies (oversize documents)<br><i>Note: Town does not have equipment to easily reproduce oversize color documents larger than 8.5"x11." Documents will be produced out of office. Actual cost will include staff time and mileage as applicable.</i>                    | Actual cost to Town      |
| Complete copy of Town Code (hard copy)                                                                                                                                                                                                                                        | \$75.00                  |
| Staff Time<br><i>Note: for the search, retrieval, and compiling of records responsive to a request</i>                                                                                                                                                                        | \$35.00 per hour         |
| Certification fee                                                                                                                                                                                                                                                             | \$2.00 per certification |
| Postage                                                                                                                                                                                                                                                                       | Actual Cost to Town      |

## Finance Services

| Fee Information | Current Fee         |
|-----------------|---------------------|
|                 |                     |
| Collection Fees | Actual cost to Town |

## Community Events

| Fee Information          | Current Fee      |
|--------------------------|------------------|
| Community Center Use Fee | \$150.00 per day |

## Marshal's Office

| Fee Information                                                                                                  | Current Fee                             |
|------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| Sex Offender Registration Fee                                                                                    | \$25.00                                 |
| Reports                                                                                                          |                                         |
| First Page of Report                                                                                             | \$10.00                                 |
| Each Additional Page                                                                                             | \$0.25 per page                         |
| Fingerprints (applicant must supply card specific to requiring agency)                                           | \$5.00 per card                         |
| Clearance Letters/Background Checks<br><i>Note: Where allowed by law</i>                                         | \$10.00 per letter and/or check         |
| Special Event Law Enforcement (3 hour minimum required)<br><i>Note: payment must be made directly to officer</i> | \$45.00 per hour                        |
| Civil Code Enforcement Fines                                                                                     |                                         |
| General fine for violation of any ordinance not otherwise classified                                             | \$150.00 per day per act of violation   |
| Violations classified as infractions                                                                             | \$50.00 per day per act of violation    |
| Violations classified as C Misdemeanors                                                                          | \$150.00 per day per act of violation   |
| Violations classified as B Misdemeanors                                                                          | \$300.00 per day per act of violation   |
| Parking violations                                                                                               | \$75.00 per day per act of violation    |
| Noise ordinance warning                                                                                          | N/A                                     |
| Noise ordinance violation                                                                                        | \$1,000.00 per day per act of violation |

### Town Managed Parking Permits

| Fee Information                                                                 |          |
|---------------------------------------------------------------------------------|----------|
| Seasonal Permit                                                                 | \$250.00 |
| Day Use Permit                                                                  | \$25.00  |
| Parking Permit Violation Fee (full amount)                                      | \$250.00 |
| Parking Permit Violation Fee (if paid within 10 days)                           | \$125.00 |
| Parking Permit Violation Fee (first time offense when disputed will be reduced) | \$25.00  |

### Animal Control

| Fee Information                                                                                                                                                                                   | Current Fee        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
|                                                                                                                                                                                                   |                    |
| Permanent Dog License (Annual fee, spayed or neutered)<br><i>Note: no dog will be licensed as such without proof that sterilization was performed</i>                                             | \$100.00           |
| Permanent Dog License (Annual fee, un-spayed or un-neutered dog)                                                                                                                                  | \$125.00           |
|                                                                                                                                                                                                   |                    |
| Replacement Town Tag                                                                                                                                                                              | \$5.00             |
| Temporary Dog License (14 days or less)<br><i>Note: The Mayor shall have discretion to waive fees for temporary licenses in whole or in part for cause shown as the Mayor deems reasonable.</i>   | \$60.00            |
| Temporary Dog License (More than 14 days)<br><i>Note: The Mayor shall have discretion to waive fees for temporary licenses in whole or in part for cause shown as the Mayor deems reasonable.</i> | \$125.00           |
| Late Fee: (application received after January 31)                                                                                                                                                 | 200% licensing fee |

### Park and Recreation

| Fee Information                                     | Current Fee         |
|-----------------------------------------------------|---------------------|
| Town Park portable toilet fee for groups >75 people | Actual cost to Town |

### Business and Liquor Licenses

| Fee Information                          | Current Fee                      |
|------------------------------------------|----------------------------------|
| <b>Business License Fees<sup>1</sup></b> | First Application (Second + App) |

|                                                   |                                               |
|---------------------------------------------------|-----------------------------------------------|
| Category 1                                        | \$843.03 (\$391.00)                           |
| Category 2                                        | \$65.31 (\$65.31)                             |
| Category 3                                        | \$65.31 (\$65.31)                             |
| Category 4                                        | \$65.31 (\$65.31)                             |
| Category 5                                        | \$92.06 (\$92.06)                             |
| Category 6                                        | \$102.68 (\$102.68)                           |
| Category 7                                        | \$65.31 (\$65.31)                             |
| Category 8                                        | \$3,250.89 (\$990.75)                         |
| Category 9                                        | \$50.00 (\$50.00)                             |
| Category 10                                       | \$0.00 Exempt from fee                        |
| Late Fee (if not paid within 30 days of due date) | 10% of the amount of such license fee         |
| <b>Liquor Licenses</b>                            |                                               |
| Single Event Permit                               | \$50.00                                       |
| On Premise Beer License                           | \$225.00 per six months;<br>\$450.00 per year |
| Off-Premise Beer Retailer License                 | \$225.00 per six months;<br>\$450.00 per year |
| Restaurant Liquor License                         | \$125.00 six months;<br>\$250.00 per year     |
| Limited Restaurant License                        | \$100.00 per six months;<br>\$200.00 per year |
| Bar Establishment License                         | \$225.00 per six months;<br>\$450.00 per year |
| On-Premise Banquet License                        | \$225.00 per six months;<br>\$450.00 per year |

## Planning and Zoning

### Planning and Zoning Fees

*Note: All fees shall be paid to the Alta Town Clerk at the Town Office. Fees for all planning and zoning matters shall be paid only in cash, money order, certified check, or credit card. All required fees for any planning and/or zoning matter must be paid at the time application is made for consideration by the Planning Commission.*

| Fee Information                                                                                           | Current Fee                                       |
|-----------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| Zoning Change Fees                                                                                        | \$100.00 + \$50.00 per acre or fraction thereof   |
| Annexation Fees                                                                                           | \$500.00                                          |
| Conditional Use Permit Fee (Residential)                                                                  | \$100.00 + \$25.00 per dwelling unit              |
| Conditional Use Permit Fee (Commercial)                                                                   | \$100.00 + \$50.00 per acre (or fraction thereof) |
| Conditional Use Permit Fee (Public/Quasi-public)                                                          | \$50.00                                           |
| Conditional Use Permit Fee (Home Occupation)                                                              | \$25.00                                           |
| Additional Planning Commission Review Fee                                                                 | \$100.00 per hearing/meeting                      |
| Subdivision Approval Fee                                                                                  | \$100.00 + \$25.00 per lot                        |
| Amended Site Plan or Plat Fee                                                                             | \$100.00                                          |
| Change of Existing Use                                                                                    | \$50.00                                           |
| Impact Fees:<br><i>Note: Additional information about impact fees can be found in Alta Town Code 9-1A</i> | Determined by impact fee analysis                 |

## Building

### Building Permits and Inspections

*Note: Plan review fees must be paid at the time application is made for a building permit. Valuation of construction costs for new buildings or additions to existing buildings for single family dwellings, multiple family dwellings, and commercial uses shall be valued at \$200.00 per square foot of gross floor areas, or contract price. For remodeling of existing buildings the valuation will be the actual costs of construction or a reasonable estimate thereof subject to approval of the Building Official*

| Fee Information                                                                                                | Current Fee                                           |
|----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Building Permit Fee                                                                                            | Calculated by building permit fee schedule below      |
| Electrical Permit Fee<br><i>Note: if separate from a issued building permit</i>                                | Calculated by building permit fee schedule below      |
| Plan Review Fee                                                                                                | 65% of building permit fee                            |
| Additional Plan Review Fee<br><i>Note: Required by changes, additions, or revisions to the plans</i>           | \$55.00 per hour (one-half hour minimum) <sup>2</sup> |
| State Building Permit Surcharge                                                                                | 1% of building permit cost                            |
| Re-Inspection Fees<br><i>Notes: Assessed under provisions of the International Building Code (as modified)</i> | \$55.00 per hour (one hour minimum) <sup>2</sup>      |
| Inspection Outside Normal Business Hours                                                                       | \$55.00 per hour (two hour minimum) <sup>2</sup>      |

|                                                                                                                                                                                                                                                      |                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| <i>Note: Normal business hours are 8:00AM – 4:30PM, local time</i>                                                                                                                                                                                   |                                                        |
| Resident Inspector                                                                                                                                                                                                                                   | \$47.00 per hour (one hour minimum)                    |
| Inspections for which no fee is specifically indicated                                                                                                                                                                                               | \$55.00 per hour (one-half hour minimum) <sup>2</sup>  |
| Special Inspections and/or Plan Checks Requiring Outside Consultants                                                                                                                                                                                 | Actual cost of inspection <sup>3</sup>                 |
| Electrical Inspection Fee                                                                                                                                                                                                                            | \$0.10 per gross square foot of enclosed building area |
| Excavation Permit Fee                                                                                                                                                                                                                                | \$250.00                                               |
| Sewer Connection Fee:<br><i>Note: "Fixture units" as defined by the Unified Plumbing Code</i>                                                                                                                                                        | \$60.00 per fixture unit                               |
| Culinary Water Connection Fee:<br><i>Note: "Fixture units" as defined by the Unified Plumbing Code</i>                                                                                                                                               | \$40.00 per fixture                                    |
| Demolition Permit Review                                                                                                                                                                                                                             | Actual Cost to Town                                    |
| Sign Permit Fee (sign area less than 32 square feet)<br><i>Note: For all signs for which a permit is required by Alta Town Code Title 10, Chapter 13. Fees shall be based on the "sign area" as defined in Alta Town Code 10-13-4</i>                | \$25.00                                                |
| Sign Permit Fee (sign area equal to or greater than 32 square feet)<br><i>Note: For all signs for which a permit is required by Alta Town Code Title 10, Chapter 13. Fees shall be based on the "sign area" as defined in Alta Town Code 10-13-4</i> | \$50.00                                                |

## Water Operations

| Fee Information                                                                                                                                                                                           | Current Fee                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| <b>Water Use Rates</b>                                                                                                                                                                                    |                            |
| Residential<br><i>Note: Residential monthly allocation shall be 6,400 gallons times its "ECU" (Equivalent Capacity Unit).</i>                                                                             | \$125.74 per ECU per month |
| Commercial<br><i>Note: Commercial monthly allocation shall be 6,400 gallons times its "ECU" (Equivalent Capacity Unit). All users which are not single family homes shall be deemed commercial users.</i> | \$125.74 per ECU per month |
| Water overage fee<br><i>Note: Applies to both residential and commercial users if use exceeds the allocations listed above.</i>                                                                           | \$6.19 per 1,000 gallons   |
| Late Fee                                                                                                                                                                                                  | 18% daily interest rate    |



## Water Expansion and Replacement

| Fee Information                                                                                                                                                                                                                                                                                               | Current Fee                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| Water Connections                                                                                                                                                                                                                                                                                             | See building fees                                           |
| Hydrant Fees<br>(Pertaining to the purchase of water from a fire hydrant)                                                                                                                                                                                                                                     |                                                             |
| Application/ permit fee for purchasing water from a fire hydrant                                                                                                                                                                                                                                              | \$50.00 per month (or any portion thereof)                  |
| Equipment Usage Fee                                                                                                                                                                                                                                                                                           | \$30.00 per month (or any portion thereof)                  |
| Refundable Deposit<br><i>Note: A refundable deposit equal to the replacement cost of a flow meter with shut-off valve and back flow preventer, for use of said items. However, said fee may be waived if the applicant supplies its own, approved flow meter with shut-off valve and back flow preventer.</i> | See note                                                    |
| Water Use Fee                                                                                                                                                                                                                                                                                                 | \$2.50 per 1,000 gallons per month (or any portion thereof) |
| Non-permanent Water User Rate                                                                                                                                                                                                                                                                                 | \$2.50 per 1,000 gallons per month (or any portion thereof) |

## Sewer Operations

| Fee Information                                                          | Current Fee                |
|--------------------------------------------------------------------------|----------------------------|
| Sewer Rates (per month)<br><i>Note: Equivalent Capacity Unit ("ECU")</i> | \$106.41 per ECU per month |
| Sewer Connection Fees                                                    | See building fees          |
| Late Fee                                                                 | 18% daily interest rate    |

## Building Permit Fee Schedule

| Total Valuation             | Fee                                                                                                                               |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| \$1.00 to \$500.00          | \$34.42                                                                                                                           |
| \$501.00 to \$2,000.00      | \$34.42 for the first \$500.00 plus \$4.20 for each additional \$100.00, or fraction thereof, to and including \$2,000.00         |
| \$2,001.00 to \$25,000.00   | \$95.57 for the first \$2,000.00 plus \$19.20 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00   |
| \$25,001.00 to \$50,000.00  | \$539.93 for the first \$25,000.00 plus \$13.92 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00 |
| \$50,001.00 to \$100,000.00 | \$888.37 for the first \$50,000.00 plus \$9.66 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00 |

|                                                                                 |                                                                                                                                        |
|---------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| \$100,001.00 to \$500,000.00                                                    | \$1,371.37 for the first \$100,000.00 plus \$7.68 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00   |
| \$500,001.00 to \$1,000,000.00                                                  | \$4,462.57 for the first \$500,000.00 plus \$6.54 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00 |
| \$1,000,001.00 and up                                                           | \$7,740.00 for the first \$1,000,000.00 plus \$5.04 for each additional \$1,000.00, or fraction thereof                                |
| <b>Other Inspections and Fees:</b>                                              |                                                                                                                                        |
| Inspections outside of normal business hours                                    | \$55.00 per hour (2 hour minimum charge) <sup>2</sup>                                                                                  |
| Reinspection fees assessed under provisions of Section 305.8                    | \$55.00 per hour <sup>2</sup>                                                                                                          |
| Inspections for which no fee is specifically indicated                          | \$55.00 per hour (one-half hour minimum charge) <sup>2</sup>                                                                           |
| Additional plan review required by changes, additions or revisions to the plans | \$55.00 per hour (one-half hour minimum charge) <sup>2</sup>                                                                           |
| For use of outside consultants for plan checking and inspections, or both       | Actual Costs <sup>3</sup>                                                                                                              |

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<sup>1</sup> Business License Category Definitions:

Category 1 = Hotels with 20 or more guest rooms (as defined by the Town of Alta Land Use Regulation 10-1-6)

Category 2= Hotels with more than 10 and less than 20 guest rooms

Category 3 = Lodging with 10 or less guestrooms

Category 4 = Property management, transportation, business & personal services, home occupations (generally, have either no premises in Alta or are located inside another business)

Category 5 = Retail & General Services (generally, have their own entrance from outside)

Category 6 = Restaurant/Cafeteria/Bar

Category 7 = Day Care businesses

Category 8 = Ski Lift company

Category 9 = Temporary

Category 10 = Non-profit

<sup>2</sup> Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

<sup>3</sup> Actual costs include administrative and overhead costs.